



Los Angeles County Office of Education

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September 9, 2021

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Los Angeles County
Board of Education

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TO: 2020-21 Head Start Policy Council Members
LACOE Community Representatives

FROM: Cynthia Barboza, Chairperson
Keesha Woods, Executive Director

SUBJECT: September 2021 Policy Council **Telecommute** Meeting

DATE: Tuesday, September 14, 2021

TIME: 9:30 a.m. – 11:30 a.m.

To join with ZOOM:

[CLICK HERE](#)

To call in:

Telephone +1 (669) 900-6833

Meeting ID: 979 1037 3867

Password: 815819

To provide public comment: Submit written public comments or documentation by e-mail to Sandra Ybanez at: ybanez_sandra@lacoed.edu

- Any public comment or documentation must be submitted no later than 5:00 p.m. the day before the meeting.
- Please include your name, phone number, specific agenda item
- Correspondence received shall become part of the official record

Members will participate via telephone/cell phone.

- | | | |
|-----|---|---------------------|
| 1.0 | Welcome/Call to Order/Introductions | (Cynthia Barboza) |
| 1.1 | Pledge of Allegiance | (Joana Perez) |
| 1.2 | Moment of Silence | (Joana Perez) |
| 1.3 | Roll Call/Verification of Quorum | (Cynthia Barboza) |
| 1.4 | Ordering and Approval of Agenda | (Cynthia Barboza) |
| 1.5 | Approval of PC Minutes from August 10, 2021 | (Cynthia Barboza) |
| 1.6 | Correspondence Report | (Alejandra Herrera) |
| 1.7 | Chairperson's Report | (Cynthia Barboza) |
| 1.8 | LACOE Board Liaison | (Dr. Yvonne Chan) |
| 1.9 | Policy Council Representative to the LACOE Board Report | (Jennifer Cutlip) |

- 1.10 Treasurer’s Report: Policy Council, Grantee Budget (Cindy Au-Yeung)
1.11 Chief Education Officer (Dr. Maricela Ramirez)
1.12 Administrative Report (Keesha Woods)

2.0 Public Comment (15 MINUTES)

REPORTS/ACTION ITEMS

3.0 Executive Committee Report:

The committee will provide a report on their committee’s activities and submit the following recommendation for approval:

- 3.0a. Carryover Request
- 3.0b. Low Cost Extension

3.1 Planning and Development Committee Report:

The committee will provide a report on their committee’s activities.

3.2 Education and Transition Committee Report:

The committee will provide a report on their committee’s activities.

- 3.2a. Parent Hacks by Lauryn Andrew, TBD

3.3 JEDI Justice Equity Diversity and Inclusion

(Lauryn Andrew)

3.4 Presentations:

- 3.4a. Hope on Wheels by Maureen Kemp, Head Start Health Consultant and Dr. Samantha Leavitt, Head Start Occupational Therapy Specialist

3.5 Conference & Training Reports:

4.0 Elections:

5.0 Communication Report Key Points:

6.0 Announcement(s):

- 6.0a. Community Representative Applications
- 6.0b. Non-voting Member Applications
- 6.0c. Policy Council Virtual Recognition – November 17, 2021, 3 pm
- 6.0d. New Member Virtual 2-Day Training – Thursday, December 2 and Friday, December 3, 2021, 9 am – 12 pm
- 6.0e. NHSA Parent and Family Engagement Conference Sign-ups, Monday, December 13 – Thursday, December 16, 2021

7.0 Adjournment and Sign-Out Time:

Persons with disabilities, who require special accommodations, should contact Sandra Ybanez at ybanez_sandra@lacoedu at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for child care.

If you are unable to attend or have any questions, please contact Sandra Ybanez at ybanez_sandra@lacoed.edu or (909) 545-2863.

cc: Delegate Agency Directors
Delegate Agency Parent Involvement Coordinators