



Los Angeles County Office of Education

Serving Students ■ Supporting Communities ■ Leading Educators

January 6, 2022

Debra Duardo, M.S.W., Ed.D.
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Los Angeles County
Board of Education

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Yvonne Chan

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Monte E. Perez

TO: 2021-22 Head Start Policy Council Members
LACOE Community Representatives

FROM: Jennifer Cutlip, Chairperson
Keesha Woods, Executive Director

SUBJECT: January 2022 Policy Council **Telecommute** Meeting

DATE: Tuesday, January 11, 2022

TIME: 9:30 a.m. – 11:30 a.m.

To join with ZOOM:

[CLICK HERE](#)

To call in:

Telephone +1 (669) 900-6833
Meeting ID: 979 1037 3867
Password: 815819

To provide public comment: Submit written public comments or documentation by e-mail to Sandra Ybanez at: ybanez_sandra@lacoed.edu

- Any public comment or documentation must be submitted no later than 5:00 p.m. the day before the meeting.
- Please include your name, phone number, specific agenda item
- Correspondence received shall become part of the official record

Members will participate via telephone/cell phone.

- | | | |
|------|---|------------------------|
| 1.0 | Welcome/Call to Order/Introductions | (Jennifer Cutlip) |
| 1.1 | Pledge of Allegiance | (Alejandra Herrera) |
| 1.2 | Moment of Silence | (Alejandra Herrera) |
| 1.3 | Roll Call/Verification of Quorum | (Jennifer Cutlip) |
| 1.4 | Ordering and Approval of Agenda | (Jennifer Cutlip) |
| 1.5 | Approval of PC Minutes from December 14, 2021 | (Jennifer Cutlip) |
| 1.6 | Correspondence Report | (Alejandra Herrera) |
| 1.7 | Chairperson's Report | (Jennifer Cutlip) |
| 1.8 | LACOE Board Liaison | (Dr. Yvonne Chan) |
| 1.9 | Chief Education Officer | (Dr. Maricela Ramirez) |
| 1.10 | Policy Council Representative to the LACOE Board Report | (Cynthia Barboza) |

- 1.11 Treasurer’s Report: Policy Council, Grantee Budget (Delia Sanchez)
1.12 Administrative Report (Keesha Woods)

2.0 Public Comment (15 MINUTES)

REPORTS/ACTION ITEMS

3.0 Executive Committee Report:

The committee will forward the following recommendation for approval:

3.0a. Approval of Security System Upgrade – Purchase of Equipment and Installation

3.1 Planning and Development Committee Report:

No report.

3.2 Education and Transition Committee Report:

No report.

3.3 Organizational Wellness Steering Committee (OWSC)

No report.

3.4 Presentations:

3.5 Conference & Training Reports:

3.5a. Prenatal to 5 Conference, March 22-24, 2022

4.0 Elections:

Officers:

4.0a. Recording Secretary (1)

4.0b. Correspondence Secretary (1)

4.0c. Organizational Wellness Steering Committee Representative

5.0 Communication Report Key Points:

6.0 Announcement(s):

6.0a. Follow up on Instagram for the latest LACOE HSEL updates – Yvonne Cotroneo

6.0b. Child care note reminder

7.0 Adjournment and Sign-Out Time:

Persons with disabilities, who require special accommodations, should contact Sandra Ybanez at ybanez_sandra@lacoedu at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for child care.

If you are unable to attend or have any questions, please contact Sandra Ybanez at ybanez_sandra@lacoedu or (909) 545-2863.

cc: Delegate Agency Directors
Delegate Agency Parent Involvement Coordinators