



Los Angeles County Office of Education

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August 3, 2023

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TO: 2022-23 Head Start Policy Council Members
LACOE Community Representatives

FROM: Eileen Delgado, Chairperson
Luis Bautista, Executive Director

SUBJECT: August 2023 Policy Council Meeting

DATE: Tuesday, August 8, 2023

TIME: 9:30 a.m. – 12:30 p.m.

Location: Los Angeles County Office of Education Head Start and Early Learning
10100 Pioneer Blvd., Santa Fe Springs, Ca 90670
Conference Rooms 109 - 111

Supporting documentation is available at the Grantee Office located at

Los Angeles County Office of Education
Head Start and Early Learning Division
10100 Pioneer Blvd., #325
Santa Fe Springs, CA 90670

To provide public comment: Submit written public comments or documentation by email to Beatrice Peralta at: Peralta.Beatrice@lacoedu

- Any public comment or documentation must be submitted no later than 5:00 p.m. the day before the meeting.
- Please include your name, phone number, specific agenda item
- Correspondence received shall become part of the official record

1.0	Welcome/Call to Order/Introductions	(Ms. Eileen Delgado)
1.1	Pledge of Allegiance	(Ms. Yvonne Cotroneo)
1.2	Moment of Silence	(Ms. Yvonne Cotroneo)
1.3	Roll Call/Verification of Quorum	(Ms. Eileen Delgado)
1.4	Ordering and Approval of Agenda	(Ms. Eileen Delgado)
1.5	Approval of PC Minutes from July 11, 2023	(Ms. Eileen Delgado)
1.6	Elections – Sergeant-At-Arms	
1.7	Correspondence Report – 5 minutes	(Ms. Dyan Castro)
1.8	Chairperson’s Report – 5 minutes	(Ms. Eileen Delgado)
1.9	LACOE Board Liaison – 5 minutes	(Ms. Betty Forrester)
1.10	Chief Education Officer – 5 minutes	(Dr. Maricela Ramirez)
1.11	Administrative Report – 15 minutes	(Mr. Luis Bautista)
	1.11a. Enrollment Report – 10 minutes	(Mr. Ozzie Colin)

- 1.12 Policy Council Representative to the LACOE Board Report – 5 minutes (Ms. Cynthia Barboza)
1.13 Treasurer’s Report: Policy Council and Grantee Budget – 5 minutes (Ms. Delia Sanchez)
2.0 **Public Comment (15 Minutes)**

[BREAK]

COMMITTEE REPORTS/ACTION ITEMS/PRESENTATIONS

- 3.0 **Executive Committee Report** – 10 minutes (Ms. Eileen Delgado)
The committee will provide a report on their committee’s activities and forward the following recommendation for approval:
3.0a. **Action Item:** Approval of Budget Revision – Equipment Request and Disposal Approval
- 3.1 **Planning and Development Committee Report** – 5 minutes (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.
- 3.2 **Education and Transition Committee Report** – 5 minutes (Ms. Sandra Rodriguez)
The committee will provide a report on their committee’s activities.
3.2a. Parent Hack (Ms. Delia Sanchez)
- 3.3 **Head Start and Early Learning Organizational Wellness Committee Report** (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.
- 3.4 **Presentations**
3.4a. HSEL Self-Assessment Results and Improvement Plan (Ms. Maribel Soto/Mr. Robert Parra)
- 3.5 **Conference & Training Reports**
No reports this month.
- 4.0 **Elections (See 1.6)** (Ms. Eileen Delgado)
4.0a. **Action Item:** Executive Committee – Election of Sergeant-At-Arms
- 5.0 **Announcement(s)**
5.0a. HSEL Office Assistant Position Update (Ms. Rosa Macias)
5.0b. LACOE volunteer opportunities to support during the Wellbeing Fest on August 25, 2023 from 9 a.m. – 11:30 a.m.
5.0c. Executive Committee Meeting: Tuesday, September 5, 2023, 9:30 a.m. – 11 a.m.
- 6.0 **Communication Report** (Ms. Eileen Delgado)
Development of key points
- 7.0 **Adjournment** (Ms. Eileen Delgado)
Sign-Out Time

Persons with disabilities, who require special accommodations, should contact Beatrice Peralta at [Peralta Beatrice@lacoedu](mailto:Peralta.Beatrice@lacoedu) at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for childcare.

If you are unable to attend or have any questions, please contact Beatrice Peralta at [Peralta Beatrice@lacoedu](mailto:Peralta.Beatrice@lacoedu) or (562) 940-1668.

cc: Delegate Agency Directors
Delegate Agency Parent Involvement Coordinators