

**Los Angeles County Office of Education
Head Start and Early Learning Division**

10100 Pioneer Blvd., Conference Rooms 109-110, Santa Fe Springs, CA 90670

POLICY COUNCIL MEETING

Tuesday, September 12, 2023

9:30 a.m. – 12:30 p.m.

*Supporting documentation is available at the Grantee Office located at
10100 Pioneer Blvd., #325 Santa Fe Springs, CA 90670*

AGENDA

- 1.0 Welcome/Call to Order/Introductions (Ms. Eileen Delgado)
- 1.1 Pledge of Allegiance (Ms. Maria Riley)
- 1.2 Moment of Silence (Ms. Maria Riley)
- 1.3 Roll Call/Verification of Quorum (Ms. Eileen Delgado)
- 1.4 Ordering and Approval of Agenda (Ms. Eileen Delgado)
- 1.5 Approval of PC Minutes from August 8, 2023 (Ms. Eileen Delgado)
- 1.6 Correspondence Report – 5 minutes (Ms. Dyan Castro)
- 1.7 Chairperson’s Report – 5 minutes (Ms. Eileen Delgado)
- 1.8 LACOE Board Liaison – 5 minutes (Ms. Betty Forrester)
- 1.9 Chief Education Officer – 5 minutes (Dr. Maricela Ramirez)
- 1.10 Administrative Report – 15 minutes (Mr. Luis Bautista)
 - 1.10a. Enrollment Report – 10 minutes (Mr. Ozzie Colin)
- 1.11 Policy Council Representative to the LACOE Board Report – 5 minutes (Cynthia Barboza)
- 1.12 Treasurer’s Report: Policy Council and Grantee Budget – 5 minutes (Ms. Delia Sanchez)
- 2.0 **Public Comment (15 minutes)**
Refer to the Policy Council “Public Comment Procedure”

[BREAK]

REPORTS/ACTION ITEMS/PRESENTATIONS

- 3.0 **Executive Committee Report** – 10 minutes (Ms. Eileen Delgado)
The committee will provide a report on their committee’s activities and forward the following recommendations for approval:
 - 3.0a. **Action Item:** Approval of Revisions to the Policy Council Nomination and Election Procedure of New Policy Council and Sub Committee Members.
 - 3.0b. **Action Item:** Approval of Revisions to the Policy Council Attendance Policy.
- 3.1 **Planning and Development Committee Report** – 5 minutes (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.
- 3.2 **Education and Transition Committee Report** – 5 minutes (Ms. Sandra Rodriguez)
The committee will provide a report on their committee’s activities.
 - 3.2a. Parent Hack
- 3.3 **HSEL Organizational Wellness Committee Report** – 5 minutes (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.

3.4 Presentations

3.4a. LACOE Migrant Education Services

(Dr. Mirna Miranda-Welsh)

3.4b. Head Start Awareness Campaign

(Mr. Colin Legerton / Ms. Carmen Burns)

3.4c. Career Development Initiative

(HSEL CDI Team)

3.5 Conference & Training Reports

No reports this month.

4.0 Elections

(Ms. Eileen Delgado)

4.0a. Action Item: Education and Transition Committee – Election of 1 committee member

5.0 Announcements

5.0a. Executive Committee Meeting: Tuesday, October 3, 2023, 9:30 a.m. – 11 a.m.

6.0 Communication Report

Development of key points

7.0 Adjournment

Sign-Out Time

*******PLEASE SIGN IN/OUT*******

Persons with disabilities, who require special accommodations, should contact Beatrice Peralta at [Peralta Beatrice@lacoed.edu](mailto:Peralta.Beatrice@lacoed.edu) at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for childcare.

If you are unable to attend or have any questions, please contact Beatrice Peralta at [Peralta Beatrice@lacoed.edu](mailto:Peralta.Beatrice@lacoed.edu) or (562) 940-1668.