

**Los Angeles County Office of Education  
Head Start and Early Learning Division**

10100 Pioneer Blvd., Conference Rooms 109-110, Santa Fe Springs, CA 90670

**POLICY COUNCIL MEETING**

**Tuesday, November 14, 2023**

**9:30 a.m. – 12:30 p.m.**

*Supporting documentation is available at the Grantee Office located at*

10100 Pioneer Blvd., #325 Santa Fe Springs, CA 90670

**AGENDA**

- 1.0 Welcome/Call to Order/Introductions (Ms. Eileen Delgado)
- 1.1 Pledge of Allegiance (Ms. Maria Riley)
- 1.2 Moment of Silence (Ms. Maria Riley)
- 1.3 Roll Call/Verification of Quorum (Ms. Eileen Delgado)
- 1.4 Ordering and Approval of Agenda (Ms. Eileen Delgado)
- 1.5 Approval of PC Minutes from October 10, 2023 (Ms. Eileen Delgado)
- 1.6 Correspondence Report – 5 minutes (Ms. Dyan Castro)
- 1.7 Chairperson’s Report – 5 minutes (Ms. Eileen Delgado)
- 1.8 LACOE Board Liaison – 5 minutes (Ms. Betty Forrester)
- 1.9 Chief Education Officer – 5 minutes (Dr. Maricela Ramirez)
- 1.10 Administrative Report – 15 minutes (Mr. Luis Bautista)
  - 1.10a. Enrollment Report – 10 minutes (Mr. Ozzie Colin)
- 1.11 Policy Council Representative to the LACOE Board Report – 5 minutes (Cynthia Barboza)
- 1.12 Treasurer’s Report: Policy Council and Grantee Budget – 5 minutes (Ms. Delia Sanchez)
- 2.0 **Public Comment (15 minutes)**  
**Refer to the Policy Council “Public Comment Procedure”**

[BREAK]

**REPORTS/ACTION ITEMS/PRESENTATIONS**

- 3.0 **Executive Committee Report** – 10 minutes (Ms. Eileen Delgado)  
The committee will provide a report on their committee’s activities and forward the following recommendation for approval:
  - 3.0a. **Action Item:** Approval of Revisions to the Policy Council Community Representative Recruitment Process
  - 3.0b. **Action Item:** Approval of request to carryover funding from the 2022-23 program year into the 2023-24 program year for the estimated amount of \$36,432,309
  - 3.0c. **Action Item:** Approval of the 2023-24 Policy Council Community Representatives and Head Start Mentor
- 3.1 **Planning and Development Committee Report** – 5 minutes (Ms. Cynthia Barboza)  
The committee will provide a report on their committee’s activities.
  - 3.1a. Presentation – Community Assessment
- 3.2 **Education and Transition Committee Report** – 5 minutes (Ms. Sandra Rodriguez)  
The committee will provide a report on their committee’s activities.
- 3.3 **HSEL Organizational Wellness Committee Report** – 5 minutes (Ms. Cynthia Barboza)

The committee will provide a report on their committee's activities.

**3.4 Presentations**

**3.4a.** Strategic Planning Update

(Mr. Luis Bautista)

**3.5 Conference & Training Reports**

No reports this month.

**4.0 Elections**

(Ms. Eileen Delgado)

**5.0 Announcements**

**5.0a.** LACOE HSEL Health Memorandums of Understanding (MOUs)

**5.0b.** Policy Council Recognition Event (By invite only): Thursday, November 16, 2023, 12:00 p.m. – 2 p.m.

**5.0c.** Policy Council New Member Training: Tuesday, November 28 and Wednesday, November 29, 2023, 9 a.m. – 3 p.m.

**5.0d.** Executive Committee Meeting: Thursday, December 5, 2023, 9:30 a.m. – 11 a.m.

**6.0 Communication Report**

Development of key points

**7.0 Adjournment**

Sign-Out Time

**\*\*\*\*\*PLEASE SIGN IN/OUT\*\*\*\*\***

Persons with disabilities, who require special accommodations, should contact Beatrice Peralta at [Peralta Beatrice@lcoe.edu](mailto:Peralta.Beatrice@lcoe.edu) at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for childcare.

If you are unable to attend or have any questions, please contact Beatrice Peralta at [Peralta Beatrice@lcoe.edu](mailto:Peralta.Beatrice@lcoe.edu) or (562) 940-1668.