

**Los Angeles County Office of Education
Head Start and Early Learning Division**

10100 Pioneer Blvd., Conference Rooms 109-110, Santa Fe Springs, CA 90670

POLICY COUNCIL MEETING

Tuesday, December 12, 2023

9:30 a.m. – 12:30 p.m.

Supporting documentation is available at the Grantee Office located at

10100 Pioneer Blvd., #325 Santa Fe Springs, CA 90670

AGENDA

- 1.0 Welcome/Call to Order/Introductions (Ms. Cynthia Barboza)
- 1.1 Pledge of Allegiance (Ms. Maria Riley)
- 1.2 Moment of Silence (Ms. Maria Riley)
- 1.3 Roll Call/Verification of Quorum (Ms. Cynthia Barboza)
- 1.4 Ordering and Approval of Agenda (Ms. Cynthia Barboza)
- 1.5 Approval of PC Minutes from October 10, 2023 (Ms. Cynthia Barboza)
- 1.6 Correspondence Report – 5 minutes (Ms. Dyan Castro)
- 1.7 Chairperson’s Report – 5 minutes (Ms. Cynthia Barboza)
- 1.8 LACOE Board Liaison – 5 minutes (Ms. Betty Forrester)
- 1.9 Chief Education Officer – 5 minutes (Dr. Maricela Ramirez)
- 1.10 Administrative Report – 15 minutes (Mr. Luis Bautista)
 - 1.10a. Enrollment Report – 10 minutes (Mr. Ozzie Colin)
- 1.11 Policy Council Representative to the LACOE Board Report – 5 minutes (Ms. Cynthia Barboza)
- 1.12 Treasurer’s Report: Policy Council and Grantee Budget – 5 minutes (Ms. Delia Sanchez)
- 2.0 **Public Comment (15 minutes)**
Refer to the Policy Council “Public Comment Procedure”

[BREAK]

REPORTS/ACTION ITEMS/PRESENTATIONS

- 3.0 **Executive Committee Report – 10 minutes** (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities and forward the following recommendation for approval:
3.0a. Action Item: Approval of the 2023-24 Policy Council Non-Voting Member.
- 3.1 **Planning and Development Committee Report – 5 minutes** (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.
- 3.2 **Education and Transition Committee Report – 5 minutes** (Ms. Sandra Rodriguez)
The committee will provide a report on their committee’s activities.
- 3.3 **HSEL Organizational Wellness Committee Report – 5 minutes** (Ms. Cynthia Barboza)
The committee will provide a report on their committee’s activities.

3.4 Presentations

No presentations this month.

3.5 Conference & Training Reports

No reports this month.

4.0 Elections

(Ms. Beatrice Peralta)

4.0a. Action Item: Election of 2023-24 Policy Council Officers (Executive Committee)

4.0b. Action Item: Election of 2023-24 Education and Transition Committee

4.0c. Action Item: Election of 2023-24 Planning and Development Committee

5.0 Announcements

5.0a. Executive Committee Training and Meeting: Monday, December 18, 2023, 9 a.m. – 3 p.m.

5.0b. Policy Council New Member Make-up Training: Thursday, February 1, 2024, 9 a.m. – 3 p.m.

6.0 Communication Report

Development of key points.

7.0 Adjournment

Sign-Out Time

*******PLEASE SIGN IN/OUT*******

Persons with disabilities, who require special accommodations, should contact Beatrice Peralta at [Peralta Beatrice@laco.edu](mailto:Peralta.Beatrice@laco.edu) at least 72 hours prior to the scheduled meeting.

Please make the appropriate child care arrangements. Policy Council members who have an eligibility form on file may be reimbursed for childcare.

If you are unable to attend or have any questions, please contact Beatrice Peralta at [Peralta Beatrice@laco.edu](mailto:Peralta.Beatrice@laco.edu) or (562) 940-1668.